

No.PTS.ESTGB-11/20/

Dtd:-

From : The Principal,
Silchar Polytechnic, Meherpur.

To : The In-charge Blood Bank,
Silchar Medical College& Hospital,Ghungoor,Silchar,

Sub : Conduction of Blood Donation Camp at Silchar Polytechnic
campus.

Ref : As per telephonic conversation.
Sir/Madam,


With reference to the telephonic conversation conveyed to the undersigned, I am pleased to inform you that you can conduct the Blood Donation camp in this institute campus on the following scheduled with a request to take a suitable measure on the COVID-19 protocol during the said camp.

Date :- 09/11/2020

Time :-11-00 AM onwards

Venue :- Silchar Polytechnic Dispensary


Yours faithfully,


(Dr.M.H.Mazumder)
Principal,
Silchar Polytechnic, Meherpur
Dtd:- 04/11/2020

Memo.No.PTS.ESTB-11/19/5132-51

Copy to:-

- 1.The Director of Technical Education, Assam,Kahilipara, Guwahati-19 for favour of kind information.
2. The Deputy Commissioner, Cachar, Silchar. for favour of kind information.
- 3.The Principal cum Chief Superintendent, Silchar Medical College & Hospital, Ghungoor, Silchar for favour of kind information & necessary action.
- 4.The Campus In-charge, Sil.Poly.for information
- 5.Dr.Pankaj Goswami,Lect(SG)Chemistry Dept., & Union Incharge,Sil.Poly.for information & necessary action.
- 6.The VP/GS, Students Union, Sil.Poly.for information & necessary action.
- 7.The Medical & Health Officer-I, Silchar Polytechnic for information & necessary action. She is to arrange for keep ready the Dispensary & co-operation the Medical Team for this purpose
- 8.The HOD CE/ME i/c/ETC.Dept.i/c/ EE Dept.i/c,Sil.Poly.for information.
- 09.Sr.most Lect.Phy/Chem/Math/Huum,Sil.Poly.for information.
- 10.The W.Suptd.i/c,Sil.Poly.for information.
- 11.Sri Afzalur Rahman, Pharmacist, Sil.Poly.for information & necessary action. He is directed to keep ready the Dispensary & co-operation the Medical Team for this purpose
- 12.Instt.notice board/Instt.web site.


(Dr.M.H.Mazumder)
Principal,
Silchar Polytechnic, Meherpur