



GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL :: SILCHAR POLYTECHNIC :: MEHERPUR :: CACHAR
ASSAM

Tel: 03842-240273,240695, Fax: 03842-240273,e-mail: principalsilpo@gmail.com

Web site : www.silcharpolytechnic.in

MEMO NO. PTS-Equip-6/Xerox/AICTE-NEQIP/14-15/ 4497-98 date : 23/9/16

QUOTATION

From : Principal
Silchar Polytechnic, Meherpur

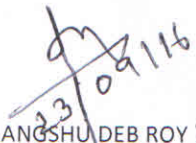
Sub : Asking Quotation for **Photo copier** for Exam. cell & Office of Silchar Polytechnic under AICTE-NEQIP Scheme-2014-15

Sealed Quotations due on **29/09/2016** are invited from the registered & authorized dealers/firms to quote their preferred rates of the items which are given below. The tenderer should have to produce dealer ship certificate along with Tax clearance certificate of the firm in the quotation . A court fee of Rs. 8.25/- non refundable to be affix on the body of the quotation . The terms & condition are given below .

Sl.no.	Name of the items with specification	Quantity	Rate	Remarks
01.	Photo Copier(Xerox machine) Heavy Duty machine Make : Branded	2 nos.	each	For Exam cell & Office use.

Our Terms & Conditions are as under :

- 1.The last date for the receipt of quotations will be **29/09/2016**
- 2.The quotations will be valid for a period of one month from the date of issue of this letter.
- 3.The payment will be released after receipt of the items in good condition & its successful testing.
- 4.The quoted rates are F.O.R destination (Silchar Polytechnic).
- 5.No Defective & Damaged items during transportation will be accepted.
- 6.The authority reserves the right to accept any quotation or can approve any part of the quotations. The quotation can be rejected without assigning any reason.
- 7.Taxes must be shown separately in Bills and the rates as per Govt. Rule.


(ARUNANGSHU DEB ROY)
Principal i/c
Silchar Polytechnic, Meherpur

Copy to :-
Institute notice board.
Institute web site.